

Minutes of the Regular Monthly Meeting and Organizational Meeting of the Town Board of the Town of Fabius

Tuesday, January 16, 2024

Present:

Mrs. Michael Vilardi – Supervisor
Mr. Craig Powers – Councilmember
Mr. Peter Schlicht – Councilmember
Mrs. Deborah Foster – Councilmember
Mr. Paul Brown – Councilmember

Mr. Dennis Bobbette – Highway Supervisor
Mrs. Peggy Riker – Town Clerk
Mr. Thomas Chartrand – Bookkeeper
Mr. Michael Decker – Zoning/Codes Officer
Mr. Robert DeMore – Attorney for Town

The Regular meeting was called to order by Mr. Vilardi at 5:30 PM.

Motion by Mr. Schlicht, seconded by Mrs. Foster, to approve the minutes of the last meeting. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

FINANCIAL REPORT: Mortgage tax is \$9,700 to the positive and NYCLASS is up to 5.27%, earning the Town \$76,238.90 last year. Franchise fees were \$256 shy of budget and Justice Court fees were just over \$220. General spending is at 72% and revenue at 107%. Highway spending is at 88% and revenue at 109%. Motion by Mrs. Foster, seconded by Mr. Powers, to accept the financial report. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

HIGHWAY REPORT: Mr. Bobbette received a fuel reimbursement check from the school district for \$557.85. The new part-timer started yesterday to cover George's absence. Motion by Mrs. Foster, seconded by Mr. Schlicht, to set a temporary part-time laborer's hourly pay at \$20. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

ZONING REPORT: Mr. Decker will be staying on in his current position as Code Enforcement Officer. We currently have two solar permits he is working on, offering \$5,000/megawatt.

With regard to future lot line adjustments, Mr. DeMore created a form for recording a line adjustment with the County Clerk. We do not have any regulations currently for this but our Zoning Regulations should be revised to allow a nominal application fee of \$100 for a lot line adjustment. Motion by Mrs. Foster, seconded by Mr. Schlicht, to approve the lot line adjustment fee. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

HISTORIAN: No report.

HISTORICAL SOCIETY: No report.

NEW BUSINESS:

NBT Bank: Motion by Mr. Schlicht, seconded by Mr. Brown, to authorize Mrs. Foster, Mr. Vilardi and Mrs. Riker to be signers at NBT Bank. Another motion by Mr. Schlicht, seconded by Mr. Powers, to authorize Mr. Vilardi and Mrs. Foster to be signers for NYCLASS. Both motions PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

Main Street Grant: Mr. Vilardi will get information to local business owners about the 2024 grant, which will accept applications until 2/16/24.

Marriage License Fee: Most, if not all, other towns in the County raised their application fee from \$35.00 to \$40.00 a few years ago. Motion by Mrs. Foster, seconded by Mr. Powers, to authorize raising the Marriage License fee from \$35.00 to \$40.00. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

OLD BUSINESS:

Fabius Evergreen Cemetery: Ms. Beglinger reported their current bank balance is \$27,011.73.

Highway Garage: Mr. Vilardi sent a bid package to an engineering firm located outside of Utica. We are waiting for a proposal/quote to compare to that of C&S.

ORGANIZATIONAL MEETING

1. Rate of compensation and salary payment schedule for elected and appointed officials per budget.
2. Designate NBT as official bank for Town of Fabius and participation in NYCLASS.
3. Petty cash for Town Clerk/Tax Collector - \$100.00. Petty cash for Justice Court - \$200.00.
4. Highway Superintendent be authorized to purchase equipment and tools for Highway Department up to the sum of \$500.00.
5. Designate voting delegate Robert DeMore to the Association of Towns meeting in February.
6. Allocate .670¢ per mile for Town business.
7. Designate Robert DeMore as Attorney for the Town.
8. Designate The Post Standard as our legal newspaper.
9. Set aside monies, per budget, for Item #1 for Primary Work and General Repairs.
10. Approve all bonds as to form and sufficiency.
11. Authorize Supervisor to invest in prudent manner all idle funds.
12. Enter into agreement with Smith Ambulance Service and Tully Ambulance District per budget.
13. Designate Deborah Foster Power of Attorney.
14. Adopt Town Procurement Policy.
15. Adopt Town Harassment Policy.
16. Adopt Town Code of Ethics Policy.
17. Adopt Town Employee Handbook.
18. Adopt Town Investment Policy.
19. Adopt six (6) hours as standard workday for elected and appointed officials for retirement.
20. Authorize Supervisor to enter into agreement with Onondaga County Youth and Recreation.
21. Designate meeting night as third Monday of each month at 5:30 PM.
22. Appointments:
 - Enter into a contract with Thomas Chartrand Accounting.
 - Animal Control Officer – Laura Holt
 - Historian – Peter Schlicht
 - Secretary to Zoning – Peggy Riker
 - Town Engineer – Vacant
 - Code Enforcement/Zoning Officer – Michael Decker
 - Building Custodian – Shealynn Card
 - Assessment Board of Review – Jeremiah Eaton and Tristan Hrobuchak & one Vacancy
 - Zoning Board – John Foster and Jeremiah Eaton

- 23. Authorize Town Supervisor to enter into agreement with Country Acres and SPCA for animal cruelty.
- 24. Authorize Supervisor to enter into a contract with electrical inspection contractor.
- 25. Designate Margaret Riker as FOIL Officer.
- 26. Designate Michael Vilardi as FOIL Appeals Officer.

Motion by Mrs. Foster, seconded by Mr. Schlicht, to approve the above items. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

Motion by Mrs. Foster, seconded by Mr. Vilardi, to pay the bills on Abstract #12 in the following amounts:

Highway Fund	Vouchers 106 through 115	\$ 5,147.20
General Fund	Vouchers 251 through 270	\$ 40,655.95

Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Foster, Brown, Schlicht, Powers.

The next regular Town Board meeting will be held on **Monday, February 19, 2024**, at the Fabius Area Community Center, Fabius, New York at **5:30 PM**.

Motion to adjourn at 6:02 PM made by Mr. Schlicht, seconded by Mrs. Foster. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Foster, Brown, Schlicht, Powers.

Respectfully submitted,

Margaret M. Riker
Town Clerk